

Publication Ethics Protocol Letter

Date: [Insert Date]

To: [Author/Institution Name]

Address: [Insert Address]

Dear [Author/Institution Name],

We are writing to inform you about our publication ethics protocols concerning submissions to [Journal/Institution Name]. As part of our commitment to maintaining the integrity of academic publishing, we require the following standards to be adhered to during the submission process:

- All authors must ensure that their work is original and has not been published elsewhere.
- Proper citation of related works is mandatory to avoid plagiarism.
- Authors must disclose any potential conflicts of interest that may influence the research findings.
- All ethical guidelines regarding research involving human and animal subjects must be followed.
- Co-authorship must accurately reflect contributions to the work.

By submitting your manuscript, you confirm that you agree to our ethics policies and that your work conforms to the above-mentioned guidelines. Failure to comply with these standards may result in rejection of your submission or retraction of published work.

Thank you for your attention to these important matters.

Sincerely,

[Your Name]

[Your Position]

[Journal/Institution Name]

[Contact Information]