

# Letter of Request for Ergonomics Assessment

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Company/Fitness Center Name: [Insert Name]

Address: [Insert Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request an ergonomics assessment of the exercise area at [Fitness Center Name]. Our goal is to ensure that the environment promotes optimal health and safety for all users.

As we strive to enhance the fitness experience, identifying and addressing any ergonomic risks is essential. An assessment will help us understand how the layout, equipment, and available resources can be improved to prevent injuries and enhance user comfort.

We would appreciate your expertise in this matter and would be grateful if you could conduct the assessment at your earliest convenience. Please let us know your available times, and we will do our best to accommodate.

Thank you for considering our request. We look forward to your positive response and to working together to improve our facility's ergonomics.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Your Company/Fitness Center Name]