

# Vaccination Compliance Reminder

Dear Team,

This is a friendly reminder regarding our fitness center's vaccination compliance policy. As per the guidelines established to ensure a safe environment for both staff and our valued members, all personnel are required to be fully vaccinated against COVID-19.

If you have not yet submitted your vaccination proof or if your vaccination status has changed, please do so by **[insert deadline date]**. Compliance is essential to maintaining our commitment to health and safety.

Thank you for your cooperation and dedication to providing a safe experience for everyone at our center.

Best regards,

[Your Name]

[Your Position]

[Fitness Center Name]