

# Fitness Center Emergency Reference Details Modification

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. I am writing to request a modification to my emergency reference details associated with my membership at [Fitness Center Name].

Current Emergency Reference Details:

- Name: [Current Name]
- Relationship: [Current Relationship]
- Phone Number: [Current Phone Number]

Please find the updated emergency reference details below:

- Name: [New Name]
- Relationship: [New Relationship]
- Phone Number: [New Phone Number]

I would appreciate it if you could make this change at your earliest convenience. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Membership ID]

[Your Contact Information]