

# Notice of Seasonal Operations Pause

Dear Valued Members,

We wish to inform you that the Sports Complex will be undergoing a seasonal operational pause from **[Start Date]** to **[End Date]**. During this time, all facilities will be closed for maintenance and enhancements to improve your experience.

We apologize for any inconvenience this may cause and appreciate your understanding. We encourage you to take this opportunity to explore outdoor activities or visit other local facilities.

Thank you for your continued support. We look forward to welcoming you back with enhanced facilities and programs.

Sincerely,  
[Your Name]  
[Your Position]  
[Sports Complex Name]  
[Contact Information]