

Notice of Ownership Transition

Date: [Insert Date]

Dear Valued Members,

We hope this message finds you well. We are writing to inform you of an important transition regarding the ownership of [Fitness Center Name]. Effective [Effective Date], ownership of the facility will be transitioning from [Current Owner's Name] to [New Owner's Name].

We want to assure you that this change will not affect your membership status or the services you have come to enjoy. The new ownership is committed to maintaining the high standards of service and the welcoming environment that you expect from [Fitness Center Name].

We encourage you to reach out with any questions or concerns you may have regarding this transition. You can contact us at [Contact Information].

Thank you for your continued support and membership. We look forward to seeing you at the center!

Sincerely,

[Your Name]

[Your Position]

[Fitness Center Name]