

Fitness Center Membership Policy Update

Date: [Insert Date]

Dear Valued Member,

We hope this message finds you in great health and spirits. As part of our commitment to providing you with the best fitness experience, we are updating our membership policies effective [Insert Effective Date].

Key Updates:

- **Membership Types:** We have revised our membership tiers to better suit your needs.
- **Cancellation Policy:** A new streamlined process for cancellations has been implemented.
- **Facility Hours:** Updated operating hours for holidays and special events.

Please take a moment to read the full policy changes, which can be found on our website at [Insert Website URL]. We highly encourage you to reach out if you have any questions or concerns.

Thank you for being a part of our fitness community. We look forward to supporting you on your fitness journey.

Sincerely,

[Your Fitness Center Name]

[Contact Information]