

Fitness Center Membership Renewal Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Fitness Center Name]

[Fitness Center Address]

[City, State, Zip Code]

Dear [Fitness Center Manager's Name],

I hope this message finds you well. I am writing to inquire about the renewal process for my fitness center membership, which is set to expire on [Insert Expiration Date]. I have thoroughly enjoyed my time at [Fitness Center Name] and would like to continue my membership.

Could you please provide me with information regarding the renewal fees, any ongoing promotions, and the steps I need to follow to renew my membership? Additionally, I would appreciate details on any changes to the membership terms since my last renewal.

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]