

# Fair Trade Agreement Confirmation

Date: [Insert Date]

To: [NGO Name]

Address: [NGO Address]

Dear [Recipient Name],

We are pleased to confirm our fair trade agreement entered into on [Insert Date of Agreement]. This agreement outlines our mutual commitment to fair trade practices and sustainable development.

As per our discussions, we agree to:

- Collaborate on [describe specific projects or initiatives].
- Ensure fair pricing and ethical sourcing of materials.
- Share resources and knowledge to promote fair trade awareness.

We believe that this partnership will significantly benefit both our organizations and the communities we serve. We look forward to working together in promoting fairness and sustainability.

Thank you for your commitment and support. Please feel free to reach out for any further information or clarification.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]