

[Your Organization's Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Board Member's Name]

[Board Member's Title]

[Organization's Name]

[Address]

[City, State, Zip Code]

## **Subject: Impact Assessment of Refugee Support Initiative**

Dear [Board Member's Name],

We are pleased to present the impact assessment of our Refugee Support Initiative, which aims to enhance the lives of individuals and families who have sought refuge in our community. This assessment outlines the key achievements, challenges faced, and future goals of the program.

### **1. Overview of the Initiative**

The Refugee Support Initiative was launched in [start date] with the goal of providing essential services, including housing assistance, language training, and employment resources to refugees.

### **2. Key Achievements**

- Provided housing support to [number] families.
- Conducted [number] language training sessions, benefiting [number] participants.
- Assisted in job placements for [number] individuals.

### **3. Challenges Encountered**

Despite our successes, we faced several challenges, including funding constraints and the need for more community partnerships to expand our reach.

### **4. Future Goals**

Moving forward, we plan to enhance our outreach activities, secure additional funding, and strengthen our collaboration with local organizations to foster a more inclusive support system for refugees.

We look forward to discussing this report in more detail at our upcoming board meeting. Thank you for your continued support and dedication to improving the lives of refugees in our community.

Warm regards,

[Your Name]

[Your Title]

[Your Organization's Name]