

# You're Invited!

Dear [Recipient's Name],

We are pleased to invite you to our Financial Literacy Workshop focused on Budgeting Skills, organized by [NGO Name]. This workshop aims to empower individuals with essential budgeting techniques to manage their finances effectively.

**Date:** [Date]

**Time:** [Start Time] - [End Time]

**Location:** [Venue/Address]

Join us for an engaging session where participants will learn:

- The importance of budgeting
- How to create and maintain a personal budget
- Tips for saving money and reducing expenses
- Financial goal setting

Refreshments will be provided. Please RSVP by [RSVP Date] to confirm your attendance.

We look forward to seeing you!

Best regards,

[Your Name]

[Your Position]

[NGO Name]

[Contact Information]