

Volunteer Engagement Letter

Date: [Insert Date]

[Volunteer Name]

[Volunteer Address]

[City, State, Zip Code]

Dear [Volunteer Name],

We are thrilled to welcome you to [NGO Name] as a volunteer for our forest conservation projects. Your commitment to preserving our forests is invaluable, and we are excited to have you join our efforts to protect our natural environment.

Your role will involve [briefly describe volunteer responsibilities, e.g., tree planting, community outreach, data collection, etc.]. We believe that your skills and passion will make a significant impact in our initiatives.

We will be hosting an orientation session on [insert date and time], where you will learn more about our projects and how you can contribute. This will also be a great opportunity to meet other volunteers and staff members.

Please feel free to reach out if you have any questions or need further information before the orientation. We are here to support you and ensure that your volunteer experience is fulfilling and productive.

Thank you once again for your willingness to volunteer with us. Together, we can make a difference in the fight for our forests.

Sincerely,

[Your Name]

[Your Position]

[NGO Name]

[Contact Information]