

Budget Proposal for Elderly Assistance Projects

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization Name]

[Address]

Dear [Recipient's Name],

We are pleased to present this budget proposal aimed at enhancing assistance for our elderly community. Our organization, [Your Organization's Name], has been actively engaged in providing crucial support services that significantly improve the quality of life for older adults.

Project Overview

The proposed project, [Project Name], seeks to address the pressing needs of elderly individuals in our community by providing [brief description of services or activities]. We believe that this initiative will foster a supportive environment that encourages independence and better health outcomes for seniors.

Budget Breakdown

Item	Cost
Staff Salaries	[\$amount]
Program Supplies	[\$amount]
Transportation Services	[\$amount]
Administrative Costs	[\$amount]
Total	[\$total amount]

Conclusion

We respectfully request your support for this vital project. Together, we can empower our elderly community and ensure they receive the assistance they deserve. Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Phone Number]

[Your Email Address]