

Feedback Request Letter

Dear [Participant's Name],

We hope this message finds you well. We would like to take this opportunity to thank you for your active participation in our recent program focused on minority rights at [Event/Program Name] held on [Date]. Your involvement was invaluable, and we truly appreciate your contributions.

In our commitment to continuous improvement and ensuring the effectiveness of our initiatives, we would like to request your feedback on your experience during the program. Your insights are crucial in helping us understand what worked well and what could be enhanced for future activities.

Please take a few moments to reflect on the following questions:

- What did you find most beneficial about the program?
- Are there any specific areas where you believe improvements could be made?
- How would you rate the overall organization and delivery of the event?
- Any additional comments or suggestions?

Your feedback is important to us and will be kept confidential. Please reply to this email by [Deadline Date].

Thank you once again for your participation and support. We look forward to hearing from you soon.

Warm regards,

[Your Name]

[Your Position]

[NGO Name]

[Contact Information]