

Agenda for NGO Disaster Preparedness Workshop

Date: [Insert Date]

Location: [Insert Location]

Time: [Insert Start Time] - [Insert End Time]

Workshop Objectives:

- Enhance understanding of disaster preparedness.
- Develop practical skills for emergency response.
- Foster collaboration among NGOs for better resource sharing.

Agenda:

1. **09:00 AM - 09:30 AM**

Registration and Welcome

2. **09:30 AM - 10:30 AM**

Keynote Address: "The Importance of Disaster Preparedness"

Speaker: [Insert Speaker Name]

3. **10:30 AM - 11:00 AM**

Break

4. **11:00 AM - 12:30 PM**

Workshop Session 1: Risk Assessment Tools

5. **12:30 PM - 01:30 PM**

Lunch

6. **01:30 PM - 03:00 PM**

Workshop Session 2: Resource Mobilization Strategies

7. 03:00 PM - 03:30 PM

Break

8. 03:30 PM - 05:00 PM

Group Activity: Creating a Community Action Plan

9. 05:00 PM - 05:30 PM

Closing Remarks and Next Steps