

# **[Your NGO's Name]**

[Your NGO's Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

## **[Funder's Name]**

[Funder's Title]

[Funder's Organization]

[Funder's Address]

[City, State, Zip Code]

## **Subject: Funding Request for [Tech Initiative Name]**

Dear [Funder's Name],

We hope this letter finds you well. We are [Your NGO's Name], an organization dedicated to [briefly describe your mission and impact]. We are reaching out to seek your support for our new technology initiative, [Tech Initiative Name], which aims to [briefly describe the goal of the initiative].

With the advent of technology, we believe that [explain the importance of the project and its potential benefits]. Our initiative will include [describe key components of the project]. We aim to reach [number] beneficiaries within [timeframe].

To successfully launch this initiative, we are seeking a funding amount of [specific amount] to cover [briefly describe how the funds will be used]. Your support will enable us to [explain the specific outcomes of the initiative and its impact].

We would be thrilled to provide further details and discuss this proposal at your convenience. Thank you for considering our request. We look forward to the possibility of collaborating to make a positive impact through technology.

Sincerely,

[Your Name]

[Your Title]

[Your NGO's Name]