

# Funding Request for Educational Tech Project

Date: [Insert Date]

[Your Name]  
[Your Position]  
[NGO Name]  
[NGO Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Position]  
[Funding Organization Name]  
[Funding Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing on behalf of [NGO Name], a dedicated organization committed to enhancing educational opportunities for underprivileged communities through innovative technology. We are currently seeking funding for our new project, [Project Name], which aims to [briefly describe the project's goals, target audience, and expected impact].

Our project will [detail the project components and how they will benefit the target audience]. We believe that with your support, we can significantly improve educational outcomes and pave a brighter future for many young learners.

We are seeking a funding amount of [insert amount] to cover [brief description of funding allocation]. Attached to this letter, you will find a detailed project proposal outlining our objectives, implementation plan, and budget breakdown.

Thank you for considering our request. We are eager for the possibility of partnering with [Funding Organization Name] in our mission to transform education through technology. We look forward to an opportunity for further discussion.

Sincerely,  
[Your Name]  
[Your Position]  
[NGO Name]