

Funding Inquiry for Civic Engagement Initiatives

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Organization's Name]

[Insert Organization's Address]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your NGO's Name], a non-profit organization dedicated to [brief description of your NGO's mission and activities]. We are reaching out to explore potential funding opportunities for our upcoming projects focused on enhancing civic engagement through technology.

As a civic engagement NGO, we believe that harnessing technology can significantly amplify community participation and empowerment. Our recent initiative, [mention any specific initiative], has shown promising results in [briefly describe outcomes]. We are seeking funding support to expand this initiative and implement new technologies to reach more communities.

We would greatly appreciate the opportunity to discuss potential funding avenues and collaboration with [Organization's Name]. Your organization's commitment to [mention any relevant aspect of the recipient's organization] aligns perfectly with our goals, and we believe a partnership could create significant impacts.

Thank you for considering our inquiry. I look forward to the possibility of discussing this in further detail. Please feel free to contact me at [Your Phone Number] or [Your Email Address] at your earliest convenience.

Warm regards,

[Your Name]

[Your Position]

[Your NGO's Name]

[Your NGO's Address]

[Your NGO's Phone Number]

[Your NGO's Email Address]