

Follow-up After NGO Capacity Building Workshop

Dear [Recipient's Name],

I hope this message finds you well. I would like to extend my heartfelt thanks for your participation in the recent NGO capacity building workshop held on [Date]. Your enthusiasm and engagement contributed significantly to the success of the event.

As a follow-up, we are eager to hear your feedback regarding the workshop sessions, materials, and overall experience. Your insights are invaluable as we strive to enhance our future offerings.

Additionally, if you have any questions or require further resources related to the topics discussed, please feel free to reach out. We are here to support you in implementing the knowledge gained during the workshop.

Thank you once again for your commitment to capacity building in our community. We look forward to hearing from you soon!

Warm regards,

[Your Name]

[Your Position]

[NGO Name]

[Contact Information]