

Proposal for Health Literacy Workshop

Date: [Insert Date]

[Your Name]

[Your Position]

[NGO Name]

[NGO Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to propose a Health Literacy Workshop organized by [NGO Name]. The objective of this workshop is to enhance the health knowledge and skills of our community members and empower them to make informed decisions regarding their health.

Workshop Details

Date: [Proposed Date]

Time: [Proposed Time]

Location: [Proposed Venue]

Target Audience: [Describe Audience]

Workshop Outline

- Understanding Health Literacy
- Importance of Health Information
- Navigating the Healthcare System
- Interactive Q&A Session

We are requesting your support in this initiative either through funding, resources, or promotional assistance. Your partnership would greatly enhance the success of this workshop and contribute to better health outcomes in our community.

Thank you for considering our proposal. We look forward to the possibility of collaborating with [Recipient Organization] to achieve our mutual goals of improving health literacy.

Sincerely,
[Your Name]
[Your Position]
[NGO Name]