

Follow-up on Conflict Resolution Mediation

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We hope this letter finds you well. Following our recent mediation session on [insert date of mediation], we wish to reaffirm our commitment to supporting you in resolving the ongoing conflict.

During our discussions, we identified several key areas of concern and potential solutions. It is crucial that we continue to monitor the situation and ensure that all parties are adhering to the agreed-upon terms.

Please find below a summary of the agreements reached:

- Agreement 1: [Details]
- Agreement 2: [Details]
- Agreement 3: [Details]

We encourage you to maintain open communication with all involved parties and report any challenges you may face in implementing these agreements. Our team is available to provide additional support and guidance as needed.

Thank you for your cooperation and commitment to resolving this matter amicably. We look forward to hearing from you soon.

Warm regards,

[Your Name]

[Your Position]

[NGO Name]

[Contact Information]