

Engagement Letter for Philanthropic Activities

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm our engagement with you regarding the philanthropic activities that we intend to pursue together. This letter outlines the terms of our engagement:

Scope of Activities

We will collaborate on the following initiatives: [List specific philanthropic activities or projects].

Duration

The engagement will commence on [start date] and will continue until [end date], unless otherwise terminated by either party.

Responsibilities

The parties will undertake the following responsibilities:

- [Your Organization's Responsibilities]
- [Recipient's Responsibilities]

Financial Commitment

Details regarding funding, expenses, and financial commitments will be discussed and agreed upon in separate documentation.

Confidentiality

Both parties agree to keep any sensitive information confidential and refrain from disclosing it to any third parties.

Acceptance

If you agree with the terms outlined in this engagement letter, please sign below.

Sincerely,
[Your Name]
[Your Title]
[Your Organization]

Accepted by:

[Recipient's Name]
[Title]
[Date]