

Financial Audit Summary for Year Ending [Year]

Date: [Date]

To: [Recipient Name]

From: [NGO Name]

Subject: Financial Audit Summary

Introduction

This document provides a summary of the financial audit conducted for [NGO Name] for the fiscal year ending [Year]. The audit aimed to ensure the accuracy and reliability of our financial statements and compliance with applicable regulations.

Audit Findings

- Audit Period: [Start Date] to [End Date]
- Total Revenue: \$[Total Revenue]
- Total Expenses: \$[Total Expenses]
- Net Assets: \$[Net Assets]
- Compliance: [Compliant/Non-Compliant] with financial regulations.

Recommendations

Based on the audit findings, we recommend the following actions:

1. [Recommendation 1]
2. [Recommendation 2]
3. [Recommendation 3]

Conclusion

We appreciate the support of all stakeholders in ensuring the transparency and integrity of our financial practices. For any questions or further information, please contact us at [Contact Information].

Sincerely,

[Your Name]
[Your Position]
[NGO Name]