

Financial Audit Briefing

Dear Partners,

We are pleased to present the financial audit briefing for the year ended [Date]. This audit was conducted by [Auditing Firm Name], and we are committed to transparency and accountability in our financial practices.

Key Findings

- Overall financial health remains stable with a total revenue of [Amount].
- Expenses were managed effectively, resulting in a surplus of [Amount].
- Compliance with regulatory requirements has been maintained throughout the audit period.

Next Steps

We encourage all partners to review the attached detailed audit report. We will be holding a follow-up meeting on [Date] to discuss the audit findings and any questions you may have.

Thank you for your continued support and commitment to our mission. Please do not hesitate to reach out for any clarifications.

Sincerely,

[Your Name]
[Your Position]
[NGO Name]
[Contact Information]