

Announcement of Financial Audit

Dear Community Members,

We hope this message finds you well. As part of our commitment to transparency and accountability, we would like to inform you that our NGO will be undergoing a financial audit for the fiscal year 2023.

The audit will be conducted by **[Auditor's Name/Company]** from **[Start Date]** to **[End Date]**. This process is essential to ensure that we are utilizing our funds effectively in line with our mission and to maintain the trust of our community.

As valued members of our community, you are encouraged to share any questions or concerns you may have regarding this process. We believe in open communication and are here to address your queries.

Thank you for your continued support and engagement.

Sincerely,

[Your Name]

[Your Title]

[NGO Name]

[Contact Information]