

Subject: Request for Additional Information Regarding NGO Internship Program Offer

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my gratitude for the offer to join your esteemed NGO as an intern. I am excited about the opportunity and eager to contribute to your team.

Before I proceed with my acceptance, I would appreciate it if you could provide me with additional information regarding a few aspects of the internship program:

- Details about the specific project I will be working on.
- Information on the mentorship and training opportunities available.
- The expected weekly work schedule and any flexibility involved.
- Are there any specific skills or knowledge areas I should focus on before starting?

Thank you for your consideration. I look forward to your response.

Warm regards,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile (if applicable)]