

Subject: Postponement of Internship Program Offer

Dear [Intern's Name],

We hope this message finds you well. We would like to thank you for your enthusiastic application for the internship position at [NGO Name]. After careful consideration, we regret to inform you that we must postpone the start date of the internship program.

Due to [reason for postponement, e.g., unforeseen circumstances, funding issues, etc.], we are unable to proceed as originally planned. We value your commitment and interest in our organization, and we wish to invite you to remain in consideration for future opportunities.

We will keep you updated on any developments regarding the program and will reach out to you with a new timeline as soon as we have more information.

Thank you for your understanding and patience. Please feel free to reach out if you have any questions or concerns.

Sincerely,
[Your Name]
[Your Position]
[NGO Name]
[Contact Information]