

Dear [Volunteer's Name],

On behalf of [NGO Name], I would like to extend our heartfelt gratitude for your outstanding contributions as a volunteer. Your dedication and hard work have made a significant impact on our community and the lives of those we serve.

We are particularly grateful for your efforts in [specific project or event]. Your commitment and enthusiasm were inspiring, and we could not have achieved such success without you.

Thank you once again for your invaluable support. We are truly fortunate to have you as part of our team.

Sincerely,

[Your Name]

[Your Position]

[NGO Name]

[Contact Information]