

Sponsorship Commitment Letter

Date: [Insert Date]

[Your Name]

[Your Title]

[NGO Name]

[NGO Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Sponsor's Name]

[Sponsor's Title]

[Sponsor's Company]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are thrilled to confirm your sponsorship for our upcoming event, [Event Name], scheduled on [Event Date]. Your generous support will help us achieve our mission of [briefly state the mission or purpose of the event].

As previously discussed, your commitment includes:

- Financial Contribution: \$[amount]
- Material Support: [details if applicable]
- Promotional Opportunities: [as agreed]

We are truly grateful for your partnership, and we are excited to showcase your brand during the event. We will ensure that your company is represented prominently, providing you with a unique opportunity to connect with our audience.

Thank you once again for your commitment to making a positive impact in our community. Please feel free to reach out if you have any questions or need further information.

We look forward to working together!

Sincerely,

[Your Name]

[Your Title]

[NGO Name]