

# Dear [Supporter's Name],

We hope this message finds you well. As a valued member of our NGO, your support has been instrumental in our efforts to [briefly state the mission or recent achievements of the NGO].

We are reaching out to remind you that your membership is due for renewal on [Renewal Date]. We truly appreciate your ongoing commitment, and we would love to have you continue as part of our community.

To renew your membership, please visit our website [insert link] or contact us at [contact information]. Your contribution will enable us to expand our programs and reach more individuals in need.

Thank you for your continued support. Together, we can make a difference!

Warm regards,

[Your Name]

[Your Position]

[NGO Name]

[NGO Contact Information]