

# Dear [Donor's Name],

We are writing to express our heartfelt gratitude for your generous donation of [amount or item] to [organization name]. Your support makes a significant difference in the lives of those we serve.

Your contribution will help us [mention specific project or purpose]. We are truly grateful for your commitment to our cause and for your belief in our mission.

Thank you once again for your kindness and support. We appreciate you being a vital part of our community!

Sincerely,  
[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]