

Volunteer Engagement Letter

Date: [Insert Date]

Dear [Volunteer Name],

We are excited to welcome you as a volunteer with [NGO Name]. Your support and dedication to our mission are invaluable. This letter serves to confirm your engagement and outline your role.

Volunteer Role

As a volunteer, you will be involved in the following activities:

- [Activity 1]
- [Activity 2]
- [Activity 3]

Commitment

We ask that you commit to [number of hours] hours per week from [start date] to [end date].

Training and Support

We will provide all necessary training and support to ensure you are comfortable in your role.

Contact Information

If you have any questions, please feel free to contact us at [NGO Contact Information].

Thank you for your willingness to support our work. Together, we can make a difference!

Sincerely,

[Your Name]
[Your Position]
[NGO Name]