

Audit Services Partnership Arrangement

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[Recipient City, State, Zip Code]

Dear [Recipient Name],

We are pleased to propose an arrangement for providing audit services to [Recipient Company]. Our firm, [Your Company], has extensive experience in conducting audits and we believe that our expertise aligns well with your needs.

As part of our partnership, we will offer the following services:

- Financial statement audits
- Compliance audits
- Internal control assessments
- Tax advisory services

We propose the following terms for our partnership:

- Duration of engagement: [Insert duration]
- Fees: [Insert fees structure]
- Schedule of services: [Insert timeline]

We believe this partnership will be beneficial for both parties and will contribute significantly to meeting your audit requirements effectively.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] to discuss this proposal further.

We look forward to the opportunity to work together.

Sincerely,

[Your Name]

[Your Position]

[Your Company]