

Stakeholder Feedback Request for Audit Purposes

Date: [Insert Date]

To: [Stakeholder Name]

From: [Your Name/Your Organization]

Subject: Request for Feedback for Audit Review

Dear [Stakeholder Name],

As part of our ongoing commitment to transparency and improvement, we are conducting an audit of our processes and outcomes. Your feedback is invaluable in helping us assess our performance and identify areas for enhancement.

We kindly request that you provide your insights regarding the following aspects:

- Communication effectiveness
- Stakeholder engagement
- Outcome satisfaction
- Suggestions for improvement

Your responses will be treated confidentially and used solely for the purposes of this audit.

We would appreciate receiving your feedback by [Insert Deadline]. Please feel free to reach out if you have any questions or need further information.

Thank you for your time and valuable input.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]