

# Audit Confidentiality Agreement

Date: \_\_\_\_\_

## Confidentiality Agreement

Between:

### Non-Profit Organization Name

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

And:

### Auditor Name

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

## 1. Purpose

This Agreement is intended to protect the confidentiality of the information that will be disclosed during the audit process.

## 2. Definition of Confidential Information

Confidential Information includes all written, electronic, or oral information disclosed or made available during the audit.

## 3. Obligations of the Parties

The Auditor agrees to:

- Keep all Confidential Information in strict confidence.
- Not disclose any Confidential Information to any third party without written consent.
- Only use Confidential Information for the purpose of conducting the audit.

## 4. Term

This agreement shall commence on the date above and shall continue for a period of five (5) years.

## 5. Governing Law

This Agreement shall be governed by the laws of the State of \_\_\_\_\_.

## **6. Signatures**

By signing below, the parties acknowledge and agree to the terms of this Audit Confidentiality Agreement.

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Signature (Non-Profit Organization)

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Printed Name  
Title

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Signature (Auditor)

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Printed Name