

Software Audit Compliance Confirmation

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm our compliance with the software audit requirements as outlined in our agreement dated [Insert Agreement Date]. Our recent review of software usage has shown adherence to all licensing agreements and legal requirements.

We understand the importance of maintaining proper licensing and usage of software within our organization and have implemented policies to ensure ongoing compliance.

If you require any further information or documentation, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]