

Engagement Letter for Cooperative Audit Partnerships

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm our understanding of the engagement for the audit services we will provide for [Cooperative Name] for the fiscal year ending [Fiscal Year End Date]. This letter outlines the scope, objectives, and terms of our engagement.

Scope of Services

We will perform an audit of the financial statements of [Cooperative Name] in accordance with generally accepted auditing standards (GAAS) to provide an opinion on the financial statements.

Responsibilities

Our responsibilities will include planning and conducting the audit to obtain reasonable assurance that the financial statements are free of material misstatement. You are responsible for the preparation and fair presentation of the financial statements and compliance with applicable laws and regulations.

Timing

The audit work will commence on [Start Date] and is expected to be completed by [End Date].

Fees

The total fees for the audit will be [Insert Fee]. This fee is based on the estimated time and the level of staff required to perform the audit.

If you have any questions or require further information, please do not hesitate to contact us. We look forward to working together.

Sincerely,

[Your Name]

[Your Position]

[Your Firm's Name]

[Your Contact Information]