

Response to Audit Control Deficiencies

Date: [Insert Date]

[Auditor's Name]

[Auditor's Title]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

Dear [Auditor's Name],

We acknowledge receipt of the audit report dated [Insert Date], which outlined several control deficiencies identified during the audit of [Specify Department/Area]. We appreciate your insights and recommendations for improvement.

Response to Identified Deficiencies

- **Deficiency 1:** [Description of deficiency]
Action Taken: [Description of actions taken to address the deficiency]
- **Deficiency 2:** [Description of deficiency]
Action Taken: [Description of actions taken to address the deficiency]
- **Deficiency 3:** [Description of deficiency]
Action Taken: [Description of actions taken to address the deficiency]

We are committed to improving our control processes and appreciate any additional feedback you can provide as we implement these changes. We aim to resolve these deficiencies promptly to ensure compliance and enhance our internal controls.

Thank you for your professional guidance. We look forward to your continued support.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]