

Audit KPI Reporting

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

Dear [Recipient's Name],

As part of our ongoing commitment to transparency and performance management, we are pleased to present the Audit Key Performance Indicator (KPI) Report for the period ending [Insert End Date]. This report aims to provide insights into our audit activities and their alignment with our organizational goals.

Executive Summary

[Insert brief summary of audit activities, findings, and overall KPI performance.]

KPI Overview

KPI	Target	Actual	Status
[KPI 1]	[Target 1]	[Actual 1]	[Status 1]
[KPI 2]	[Target 2]	[Actual 2]	[Status 2]

Conclusion and Recommendations

[Insert conclusions and any recommendations based on the KPI results.]

Thank you for your attention to this report. We are committed to continuous improvement and welcome any feedback you may have.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]