

Request for Cybersecurity Audit

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a cybersecurity audit focused on the vulnerability assessment of our systems. As part of our commitment to maintaining the highest standards of security and compliance, it is essential to evaluate our current security posture and identify any potential vulnerabilities.

We would like the assessment to cover the following areas:

- Network Security
- Application Security
- Data Protection
- User Access Controls

- Incident Response Procedures

We appreciate your expertise in this matter and look forward to your response concerning availability and any preliminary requirements you may have.

Thank you for your attention to this important request. Please feel free to reach out directly at [Your Phone Number] or [Your Email] should you require further information.

Sincerely,

[Your Name]

[Your Position]

[Your Company]