

Cybersecurity Audit Request

Date: [Insert Date]

To: [Supplier's Name]

Address: [Supplier's Address]

Dear [Supplier's Contact Name],

We hope this message finds you well. As part of our ongoing commitment to maintaining the highest security standards, we are conducting a cybersecurity audit of our suppliers.

We kindly request your cooperation in providing the following information:

- Details of your cybersecurity policies and procedures.
- Information on any cybersecurity certifications or audits you have undergone.
- Documentation of your incident response plan.
- Details of any recent security breaches and your response plans.

We appreciate your prompt attention to this matter, and kindly request that you submit the requested information by [Insert Deadline]. Should you have any questions, please do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]