

# Cybersecurity Audit Request

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

## **Subject: Request for Cybersecurity Audit**

Dear [Recipient Name],

As part of our ongoing commitment to maintain compliance with regulatory requirements and ensure the security of our information systems, we would like to formally request a cybersecurity audit. This audit will help us identify potential vulnerabilities and ensure that we are adhering to the necessary standards.

The audit is expected to include, but not be limited to, the following areas:

- Network Security
- Data Protection
- Access Controls
- Incident Response

Please let us know your availability for the audit and any specific requirements you may have to facilitate this process.

Thank you for your attention to this important matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]