

Audit Report Distribution

Date: [Insert Date]

To: [Recipient's Name]

Charity Organization: [Organization Name]

Subject: Distribution of Audit Report for Fiscal Year [Year]

Dear [Recipient's Name],

We are pleased to present the audit report for [Organization Name] for the fiscal year ending [Date]. This report has been prepared in accordance with the standards set forth by [Regulatory Authority] to ensure transparency and compliance with regulatory requirements.

The aim of this audit was to provide an assessment of our financial statements, internal controls, and compliance with applicable laws and regulations. Our findings have been summarized in the attached report.

We appreciate your ongoing support and commitment to our mission. Please do not hesitate to reach out if you have any questions or require further clarification on the report.

Best regards,

[Your Name]

[Your Title]

[Charity Organization Name]

[Contact Information]

Attachment: Audit Report FY[Year].pdf