

Stakeholder Feedback for Institutional Audit

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Your Name]

Subject: Feedback on Institutional Audit

Dear [Recipient's Name],

I hope this message finds you well. As part of the ongoing institutional audit process, we are seeking feedback from key stakeholders. Your insights are invaluable to us and will contribute significantly to our evaluation.

Feedback Areas

- Quality of Services
- Effectiveness of Communication
- Stakeholder Engagement
- Areas for Improvement

Please provide your thoughts on the above areas by [Insert Deadline]. You may respond to this email or use the feedback form attached.

Thank you for your time and support in this important process.

Best regards,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]