

# Healthcare Audit Agenda

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

## Attendees:

- [Name 1]
- [Name 2]
- [Name 3]

## Agenda Items:

1. Introduction and Overview
2. Review of Previous Audit Findings
3. Current Audit Objectives
4. Discussion on Compliance Standards
5. Data Collection Methods
6. Timeline and Deadlines
7. Questions and Answers

## Action Items:

- [Action Item 1]
- [Action Item 2]

Thank you for your attention. Looking forward to a productive meeting!

Best Regards,  
[Your Name]  
[Your Position]