

# Audit Risk Assessment Findings Report

**To:** [Recipient Name]

**From:** [Your Name]

**Date:** [Current Date]

**Subject:** Audit Risk Assessment Findings

## Introduction

This report outlines the findings from the recent audit risk assessment conducted on [Entity Name/Department]. The purpose of the assessment was to identify potential risks and evaluate the effectiveness of current controls.

## Findings

1. **Finding 1:** [Description of Finding 1]

**Risk Level:** [Low/Medium/High]

**Recommendation:** [Recommendation for Finding 1]

2. **Finding 2:** [Description of Finding 2]

**Risk Level:** [Low/Medium/High]

**Recommendation:** [Recommendation for Finding 2]

## Conclusion

Based on the assessment, it is recommended that [Summary of Recommendations]. It is essential to address the identified risks in order to enhance compliance and operational efficiency.

## Next Steps

Please review the findings and recommendations in this report. A follow-up meeting will be scheduled for [Date] to discuss the action plan.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]