

Request for Feedback on Construction Audit

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. As part of our continuous improvement efforts and to ensure quality compliance in our projects, we have recently conducted an audit for the [Project Name] construction.

We value your insights and expertise and would greatly appreciate your feedback on the audit findings. Your feedback is crucial in helping us identify areas for improvement and ensuring that we meet industry standards.

Please find attached the audit report for your review. We would be grateful if you could provide your feedback by [Insert Deadline] so that we can take any necessary actions promptly.

Thank you for your attention to this matter. We look forward to your valuable feedback.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]