

# Mutual Audit Support Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to propose a mutual audit support agreement between [Your Company Name] and [Recipient's Company Name] to facilitate a cooperative approach in our auditing practices.

## **Scope of Agreement:**

- Both parties agree to share relevant audit resources and knowledge.
- Each party will extend support during scheduled audits, ensuring availability for inquiries and assistance.
- Confidentiality of shared information will be strictly maintained.

**Duration:** This agreement will commence on [Start Date] and will remain in effect until [End Date], unless terminated by either party with a written notice of [Insert Notice Period].

We believe this collaboration will enhance the quality of our auditing processes and lead to improved operational efficiencies. Please review the proposed terms and feel free to suggest any modifications.

We look forward to your positive response.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]