

# Green Compliance Audit Notification

Dear Team,

As part of our commitment to environmental sustainability, we will be conducting a Green Compliance Audit from [start date] to [end date]. This initiative aims to assess our current practices and ensure we are adhering to our green policies.

Please be prepared to participate by providing necessary documentation and access to relevant areas. Your cooperation is essential in helping us achieve our sustainability goals.

We appreciate your attention to this important matter and encourage you to reach out with any questions or concerns.

Thank you for your ongoing support.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]