

Environmental Performance Audit Update

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

We are pleased to provide you with an update regarding the Environmental Performance Audit conducted for [Client Company/Organization] as per our previous communications.

Summary of Findings

- Key areas of improvement identified include [Insert Key Areas].
- Compliance status with environmental regulations is [Insert Status].
- Recommendations for enhancement include [Insert Recommendations].

Action Items

We recommend implementing the following action items to ensure continual improvement:

1. [Action Item 1]
2. [Action Item 2]
3. [Action Item 3]

Please feel free to reach out if you have any questions or require further details on any aspect of this audit.

Thank you for your continued partnership.

Sincerely,

[Your Name]
[Your Position]
[Your Company]